

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on August 12, 2019, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on August 9, 2019.

Present and acting as trustees were:

Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Denise Devereux-Peters
Jan Miller
Bill Pizzi

Absent were:

Don Minner, President
Denise Tenyer, Secretary

Also in attendance were:

Naomi Judson, Barrington Resident
Megan Zastawny, Barrington Resident
Jesse Henning, Executive Director
Vicki Rakowski, Head of Operations
Lisa Stordahl, Office Manager

I. CALL TO ORDER

Vice President Clifford called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

Vice President Clifford welcomed the guests and invited them to address the board. Ms. Judson introduced herself and spoke of her concerns with the book selected for the LGBTQ Book Club, The Gentleman's Guide to Vice and Virtue. She and Ms. Zastawny were also concerned about the age range of the book club stating that there is too big of a gap in development between the ages of fourteen and eighteen. The board thanked them for attending the board meeting and sharing their concerns.

The board reviewed the library's *Materials and Program Selection Policy* as well as the ALA's *Library Bill of Rights* and *Freedom to Read Statements*. After a short discussion, the board determined that the staff and program were in compliance with current library policy, thus Ms. Carr made a motion to deny the Resident's Request for Reconsideration Appeal. Ms. Miller seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi

Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

IV. APPROVAL OF THE MINUTES

The minutes from the July 8, 2019 Regular Meeting and the Budget, Finance, and Levy Committee were reviewed. The Board determined that no corrections or additions were required. Ms. Carr made a motion to approve both of the above-mentioned sets of minutes. Mr. Pizzi seconded the motion. All voted aye. ***The motion passed unanimously.***

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

None.

Treasurer's Report

Ms. Carr presented the Treasurer's report. Beginning balance was \$9,211,149.89 with receipts of \$923,008.46 and expenditures of \$575,885.66; leaving an ending balance of \$9,564,047.99. One month into the new fiscal year, revenues were 12.27% of anticipated and expenditures were 6.31% of the budget.

Ms. Carr moved to approve the Treasurer's Report and bills for payment as presented. Mr. Pizzi seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

Illinois Public Library Annual Report – Vicki Rakowski

Ms. Vicki Rakowski, Head of Operations, presented information from the 2018/2019 IPLAR Report. Each year, all public libraries in Illinois must submit the requested statistics to the Illinois State Library, who in turn use the data to participate in the national Public Library Survey for the Institute of Museum and Library Services. The IPLAR Report provides an annual snapshot of our library's collections, space, programs and technology.

After reviewing the information and statistics presented in the IPLAR Report, Mr. Pizzi made a motion to authorize the Head of Operations to submit the 2018-2019 IPLAR Report to the Illinois State Library. Ms. Devereux-Peters seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

Executive Director's Report

Director Henning updated the board on the new law recently signed by Governor Pritzker that would make it substantially more difficult for the library to annex the two properties that had been discussed in recent months. Due to this change, it is Director Henning's recommendation to stop the process of annexation.

In collaboration with the library's Human Resources Specialist, Director Henning is looking into employee benefits such as working from home and paid family leave.

The Creator Fair and Ice Cream Social, held on Sunday, August 3rd, was a big success with over 400 attendees.

In building news, the Administration staff is getting ready to move to the Zimmerman Room in preparation for the upcoming construction project, which is scheduled to begin on September 9.

VI. REPORTS OF COMMITTEES

Denise Devereux-Peters reported that the Audit Committee met on Tuesday, July 9, 2019 and found that all of the necessary documents and records for the past fiscal year were in order.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

The board looked over Resolution 2019-4, A Resolution of the Board of Library Trustees of the Barrington Public Library District Providing for Creation of an Insurance Fund and Providing for a Fund Transfer. Ms. Carr moved to adopt Resolution 2019-4. Ms. Devereux-Peters seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi

Nays: None

Abstain: None

Absent: Minner, Tenyer

Motion: CARRIED.

The board was presented with Resolution 2019-5, A Resolution of the Board of Library Trustees of the Barrington Public Library District Providing for Creation of a Social Security Fund and Providing for a Fund Transfer. Ms. Carr moved to adopt Resolution 2019-5. Ms. Miller seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi

Nays: None

Abstain: None

Absent: Minner, Tenyer

Motion: CARRIED.

The board was asked to consider an Amendment to AIA Document A134 – 2009 dated October 30, 2018 between Board of Trustees of the Barrington Public Library District and Shales McNutt. Ms. Carr made a motion to approve the amendment as presented, seconded by Ms. Devereux-Peters.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

Director Henning requested that the Policy Committee schedule two meeting dates in the near future to discuss the revised policy handbook. Dates will be scheduled according to committee member's availability.

At 8:52 p.m., Vice President Clifford made a motion to enter into Executive Session pursuant to 5 ILCS 120/2 (c)(11) to discuss probable litigation. Ms. Carr seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

At 9:00 p.m., Ms. Carr, seconded by Mr. Pizzi, made a motion to move out of Executive Session.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: None
Absent: Minner, Tenyer
Motion: CARRIED.

IX. GENERAL INFORMATION

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by Ms. Carr and seconded by Mr. Pizzi. All voted aye. **The motion passed unanimously.**

The meeting adjourned at 9:24 p.m.

/s/ Denise Tenyer

Secretary